



the Infectious Disease Information System or a certificate issued by a healthcare service provider.

- Persons below 18 years of age, persons who cannot undergo vaccination against Covid-19 due to contraindications and persons who have not completed their vaccination schemes or persons whose vaccination schemes were completed less than 14 days ago may also produce upon entrance a negative PCR test result for the presence of the SARS-CoV-2 virus undertaken within the last 72 hours, using a record in the Infectious Disease Information System or a certificate issued by a healthcare service provider.

**Employees and students may move about FAMU premises and participate in the hands-on teaching only if the following conditions are met:**

- **Mandatory wearing of airway protective equipment** (nose, mouth) such **respirators** or similar protective items in all **common interior areas** of FAMU and **in classrooms during classes**. Exception from wearing a respirator is a situation when a person is alone in a room.
- Maintaining **the distance 1.5 metres between people**.
- Absence of acute health issues corresponding to an infectious virus disease (e.g., fever, coughing, breathing difficulties, sudden loss of the sense of taste and smell, etc.);
- Mandatory sanitising of hands upon entering examination rooms or classrooms;
- Absence of an ordered quarantine during the relevant time;
- It is recommended to **ventilate** the rooms in which the examination or practical schooling takes place at least once every 30 minutes.

**The presence of FAMU employees in the workplace is only possible after providing:**

1. that they have been **vaccinated against Covid-19** by means of a national vaccination certificate or a certificate of vaccination issued under the EU COVID Digital Certificate Regulation,
2. **that they took a PCR test for the presence of the SARS-CoV-2 virus during the last 7 days** to a negative result or a rapid antigen test for the presence of the SARS-CoV-2 virus to a negative result, using a record in the Infectious Disease Information System or a certificate issued by a healthcare service provider,
3. **that they have recovered from Covid-19 and that not more than 180 days** have elapsed since the first positive test result, using a record in the Infectious Disease Information System or a certificate issued by a healthcare service provider.

FAMU has the obligation to provide **employee testing using rapid antigen tests** for the presence of the SARS-CoV-2 virus and the employees are obligated to undergo the test at their senior employee's request. If an employee tests positive, they shall immediately inform their supervisor, leave the workplace and notify the healthcare provider they are registered with. The employee has the obligation to take a subsequent confirmation PCR test without undue delay.

**Studio FAMU**

During Art (hands-on) teaching and practice → in the premises of **Studio FAMU** and outside Studio FAMU ← it is necessary to follow the current instructions of Studio FAMU.

**Instructions for hands-on art instruction - filming and operational information of the Studio FAMU are continuously updated [HERE](#).**

Teaching can also continue in a distance mode. Teachers may deliver distance and hybrid instruction using the rooms in Lažanský Palace and in FAMU Studio fitted with distance learning equipment. It is recommended to use CDÚSF (Central Data Depository of FAMU Studio) for sharing audio-visual material used in instruction – the instructions for use of the platform are available [HERE](#).

FAMU recommends the heads of Departments and workplaces to pay increased attention and lend support to employees who may suffer from anxiety or stress and, if necessary, to consult the [school psychologist](#).

Personal presence of technical/economic personnel is governed by the [Operational Order of AMU Rectorate](#).

**Special and/or home office mode of operation for in high risk groups of population** (elderly people, people with chronic diseases including hypertension, lung or heart problems or diabetes; people undergoing cancer treatment or other immunosuppressive treatment; and workers whose close relatives fall within high risk groups) **is possible depending on an individual arrangement with the line manager**. All employees who work in the home office mode shall have their fixed lines redirected to their mobile telephone numbers.

#### **Rules for the Faculty bodies meetings**

FAMU recommends that **all meetings, discussions and sessions of Faculty bodies** would be held in such rooms, where the observance of the **distances 1,5 metres between the participants** can be maintained. It is also recommended that all of the participants are seated and are wearing a respirator. If it is not possible to keep the distances keep, it is recommended to hold the meeting in hybrid or distance form via online platforms.

**International business trips are permitted only in critically important cases and only to countries with a low risk of contracting COVID-19 infection (green and orange according the Ministry of Health)**. Each international business trip must be approved by the line manager as well as by the Dean and/or by the Vice-Dean for International Relations (for employee mobility) and/or by the Vice-Dean for Research and Development (for trips related to research activities).

#### **Returning from abroad**

All FAMU employees and students returning from the territories that are on the list of countries with **a medium and/or higher risk of COVID-19 occurrence** (a stay exceeding 12 hours in the last 14 days, or 24 hours if the countries are neighbours) shall:

a) **Inform FAMU about this**, namely: **students** report the return from abroad to the **secretariat** of their department, the **teachers** reports the return from abroad to **the head of their department** and the **THP staff** to the faculty **bursar**; and

b) When returning **from countries with a low or medium risk of COVID-19 occurrence, produce a certificate of a negative antigen test result from within the last 48 hours or a negative PCR test result from within the last 72 hours**. (The person may be allowed to enter the workplace of their employer until the test result is obtained; until such time, the person shall wear means of airway protection – a respirator or a similar device.);

c) When returning from countries with **a high or higher risk of COVID-19 occurrence, produce a certificate of a negative PCR test result from within the last 72 hours**.

d) **Free from the obligation to prove by the test** are persons with a national certificate of completed vaccination or confirmation from a doctor or a digital COVID certificate of Covid-19 disease in the last 180 days.

Employees shall demonstrate meeting the obligations above upon arrival at FAMU in relation to their workplace or the department. Presence at a workplace or during instruction or examination is not allowed without producing a negative test result or vaccination certificate/Covid-19 confirmation.

### **The presence of foreign persons at FAMU**

The presence of foreign persons in FAMU buildings (Lažanský Palace, FAMU rooms at Tržiště 20, FAMU Studio, Beroun Accommodation and Training Facility, Institute of Intermedia facilities) **is allowed only on the basis of appointment with a FAMU employee made in advance.** On entering the premises, such persons must register themselves in the visitors log at the reception desk of each individual FAMU building, including the visitor's telephone number to allow for tracing. Persons with serious respiratory disease symptoms, in particular with a loss of the sense of taste and smell and increased body temperature, are prohibited from entering any and all AMU buildings.

The Head of a Department or an employee of that Department authorised by the Head shall ensure that these rules are communicated to all teachers and students.

**This Decree revokes and replaces Dean's Decrees No. 13/2021 and takes effect on 22<sup>th</sup> November 2021.**

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Dean of FAMU